#### **BY-LAWS OF THE**

## **SOUTH CAROLINA JCI SENATE**

#### **ARTICLE 1: NAME AND PURPOSES**

#### 1.1 Name

The name of the corporation is the South Carolina JCI Senate. The initials "JCI." are defined to mean "Junior Chamber International." South Carolina may herein be referred to as SC.

#### 1.2 Purposes

The purposes of this corporation shall be to support and assist the SC JCI organization, encourage local Jaycee chapters to nominate deserving past and present Jaycees for membership in the JCI Senate; to promote fellowship among JCI Senators; to enable experienced men and women to benefit one another through exchange of ideas; to meet locally as individuals, to provide a means for retaining friendship, and expanding the corporation; to maintain contact with the Junior Chamber Movement by periodically inviting State, National, and International Jaycees to address the members of the corporation; to provide a speakers bureau made available to the South Carolina Jaycees and its member local chapters and others; and to promote the beliefs of the Jaycee Creed as follows:

#### We believe:

That faith in God gives meaning and purpose to human life;

That the brotherhood of man transcends the sovereignty of nation;

That economic justice can best be won by free men through free enterprise;

That government should be of laws rather than of men;

That earth's great treasure lies in human personality;

And that service to humanity is the best work of life.

The aims of this corporation are to be carried out through any and all lawful activities, including others not specifically stated herein but incidental to the stated aims and purposes, which may be approved by a quorum of the members at a duly called meeting, provided, that any such activity shall conform to any applicable restrictions or limitations set forth herein or which are imposed on corporations described in Section 501(c)(6) of the Internal Revenue Code and the Regulations thereunder and further provided that the corporation shall be non-partisan and non-sectarian in its purposes and activities.

#### 1.3 Address

The permanent address of the corporation shall be the mailing address of the current Treasurer.

## 1.4 Non-Partisan

The SC JCI Senate shall be non-partisan and shall wholly abstain from any political affiliations or endorsements of candidates for public office; and shall prohibit the use of official SC JCI Senate stationery to promote any candidates for public office.

The SC JCI Senate and its members shall be affiliated with the United States Junior Chamber International Senate and is subject to conform with the Constitution and By-Laws of this body insofar as they affect and prescribe their respective functions. It is the official organization of Senators in South Carolina.

#### 1.6 Dissolutions

In the event of dissolution of the corporation, all assets of the corporation remaining after payment of debts shall be turned over or distributed to another eleemosynary corporation or corporations which are themselves exempt from taxation; the selection of such eleemosynary corporation or corporations to be approved by an affirmative vote of two-thirds of the accredited delegates assembled at a meeting of the SC JCI Senate called for that purpose.

#### **ARTICLE 2: MEMBERS**

#### 2.1 General

Any JCI Senator registered with the World Secretariat of the Junior Chamber International who received his or her Senatorship is eligible for membership in this corporation if such person complies with all pertinent provisions of these By-Laws; any Senator who resides outside of the State of South Carolina (except for those Senators whose Senatorships were sponsored by a South Carolina Jaycee or South Carolina JCI organization) shall not be eligible to hold any elective or appointed office of this corporation, nor shall he or she have the right to vote on any matter before the corporation. The following are exceptions to 2.1:

- 2.1.1 Any individual who received their Senatorship from a state other than South Carolina but such member has relocated to South Carolina and served as President for the South Carolina JCI (Jaycees).
- 2.1.2 Any individual who has dual residency with one home being located in the state of South Carolina. The Senator shall have demonstrated attendance/participation within the South Carolina JCI Senate.

A member in good standing is one who has complied with the dues requirement contained herein. Only members in good standing shall have the right to vote, hold office, and participate in the functions sponsored by the corporation unless otherwise provided in the Charter or Bylaws. No written application is necessary for renewal of membership. No person is eligible for membership who owes money to the corporation at the time of application for membership or membership renewal. Members whose dues are in arrears for a period of thirty (30) days from the date of dues billings shall be suspended from membership as of the following billing date. Members suspended for nonpayment of dues may be reinstated by payment of current dues effective with the next dues billing date.

#### 2.2 Honorary Members

The SC JCI Senate will accept written nominations for honorary members with appropriate fees paid to the state organization. Honorary members are defined as individuals who have supported the ideals of the Jaycee Movement but are not eligible for a Senatorship under the guidelines of the US JCI Senate. Honorary membership in the SC JCI Senate may only be conferred upon such person or persons who, upon outstanding cause shown, are deemed worthy of receipt by a two thirds (2/3rds) vote of the accredited delegates present at any meeting of the SC JCI Senate, provided the Executive Board has recommended such action. Honorary members may not vote or hold office in the corporation.

# 2.3 Lifetime Membership

Active members may choose to pay a one-time fee, based upon their age at the time they wish to become a Life Member. Senators 50 years of age and below will pay \$650.00 as a Lifetime SC JCI Senator. Senators who are between the ages of 51 and 65 shall pay \$550.00 as a Lifetime SC JCI Senator. Senators

who are above the age of 65 shall pay \$450.00 as Lifetime SC JCI Senator, Current life members shall be grandfathered in and are not required to pay additional dues at any time.

#### 2.4 Dues

The annual membership dues for members shall be set by the Executive Board with the approval of the membership. A portion of the dues as prescribed the Executive Board shall be used for communication expenses. The SC JCI Senate shall pay for its membership the required dues of the United States Junior Chamber International Senate. Any member who has not paid dues by the end of the month prior to the renewal date of their membership shall be dropped from the roster but may be reinstated by payment of current dues. Dues for new Senators will be paid by the organization for a one (1) year period from the date the Senatorship was issued. The South Carolina JCI Senate annual dues are \$30.00 in addition to fees as assigned by the US JCI Senate.

#### **ARTICLE 3: NOMINATIONS AND ELECTIONS**

#### 3.1 Nominations and Elections

A Nominating Committee comprised of not less than three (3) or more than five (5) Past Senate Presidents may be appointed by the current Senate President. If not appointed by the current Senate President, the past Nominating Committee members shall remain. The Nominating Committee is then charged with presenting a slate of potential qualified officers to the membership. Only members whose dues are currently paid may cast a ballot in the election. Voting for contested races will be by individual ballot, and no person will cast more than one (1) ballot. Proxies will not be recognized. If any person qualifies (and does not withdraw), for that office after presentation by the Nominating Committee, nominations will then be closed. In the event no one has properly qualified for an elected position or if there is a discrepancy amongst those being nominated, then it will be up to the general membership to challenge the Nominations Committee to open the floor for nominations to be accepted from the floor at the election meeting. The term "election meeting" shall mean the meeting held closest to the end of the fiscal year or as determined by the President. Candidates may be elected and installed at the same meeting, with the understanding their duties will not begin prior to July 1. The period of June 1 to July1 of each year is a transition month between administrations.

#### **ARTICLE 4: MEETINGS**

#### 4.1 Regular Meetings

The members of the corporation shall meet no less than two (2) times per year at such times and places as may be fixed by the President with the approval of the Executive Board.

## 4.2 <u>Special Meetings</u>

Special meetings of the members may be called by the Executive Board at any time that it is necessary. A special meeting if needed of the members may also be called by no fewer than ten percent (10%) of all the members entitled to vote.

## 4.3 <u>Notice Requirements</u>

Written or electronic notice stating the place, day and hour of the meeting and, in the case of a special meeting, the purpose or purposes for which the meeting is called shall be delivered by or at the direction of the Executive Board or the person or persons calling the meeting, to each member entitled to vote at the meeting. If mailed, such notice shall be delivered not less than ten (10), nor more than sixty (60) days

before the day of the meeting and shall be deemed to be delivered when deposited in the United States mail addressed to the member at his address as it appears on the Treasurer's list of members. If delivered electronically, such notice shall be delivered not less than ten (10), nor more than sixty (60) days before the day of the meeting and shall be deemed delivered when posted to the electronic account on file for the member. A list of members shall be kept at the corporation's principal office or at such other place as the Executive Board may designate and shall give the names and addresses of all members.

#### 4.4 Quorum

Members present and duly registered to vote shall constitute a quorum at the Annual Membership Meeting or any other scheduled or special meetings without regards to the number of members of the SC JCI Senate. When a quorum is once present to organize a meeting, it is not broken by the subsequent withdrawal of any of those present.

## 4.5 Voting

Every member of record shall be entitled at each meeting of members, and upon each proposal presented at the meeting, to one vote. Whenever any corporate action, except as otherwise provided by law or the Charter, is to be taken by a vote of the members; it shall be taken, if authorized by a majority of the members at a meeting at which a quorum is present or represented and entitled to vote thereon. Only members whose dues are currently paid may cast a ballot.

#### 4.6 Actions

Voting by the membership will be required for the approval of all resolutions, to approve policy, and to approve programs and financial plans. The Executive Board shall:

- A. Examine and make recommendations of projects and budgets.
- B. Have the power to reinstate members.
- C. Approve delegations to the National and International conventions.
- D. Examine and make recommendations of By-Law and Policy changes.
- E. Conduct any other business as may be presented from time to time.

#### 4.7 Telephone/Electronic Meeting Permitted

Participation by members of the Executive Board, the SC JCI Senate or any committee designated by the Executive Board in any telephone/electronic meeting by means of conference telephone or similar communications by means of which all persons participating in the meeting can communicate with each other is permitted. Voting may take place during these meetings, provided 14 days notice of such meeting is given by electronic means.

#### **ARTICLE 5: EXECUTIVE BOARD**

## 5.0 Membership

The Executive Board shall consist of elected President, Vice President, Secretary, and Treasurer. The Immediate Past President (Chairman of the Board) will automatically serve on the Executive Board. The current Senate President may appoint the following positions with approval from the elected Executive Board: Chaplain, Return the Favor, First Timers, US JCI Scholarship, SC JCI Liaison, SOAR/Return the Favor, Wreaths Across America and any other US JCI Senate program as voted on by the membership of the SC JCI Senate.

#### 5.1 Qualifications

The affairs of the corporation shall be managed by an Executive Board Each member of the Executive Board must be a member in good standing of this corporation. The President and Vice President must have been a member in good standing for the past two (2) years and preferably a voting member of the current, or past, Executive Board. The President shall be a bona fide member of the SC JCI Senate, in good standing. The President must have served at least two (2) full terms as an elected member of the Executive Board of the SC JCI Senate or the President shall have served as an elected member of the Executive Board of the SC JCI Senate for at least one (1) full term plus one (1) full term as an appointed member of the SC JCI Senate Executive Committee. A SC JCI Senator who was not presented their membership by the SC JCI Senate is not qualified to run for an elected office unless he/she has been active member of the SC JCI Senate for a period of not less than three (3) years.

## 5.2 Election and Term of Office

The President, Vice President Treasurer and Secretary, may be elected by acclamation at the annual meeting of the members and shall serve from the following July 1 until June 30 or until his or her successor has been duly elected and qualified, except that the President shall automatically become the Immediate Past-President.

## 5.3 Duties

It shall be the duty of each member of the Executive Board and appointed program managers to attend all Executive Board and Membership meetings. Any officer or director who is absent without excuse may be requested by the Executive Board to submit his or her resignation to the Executive Board. The Executive Board may ask for the resignation of any Executive Board member or program manager for good cause with a unanimous vote. In all matters of the corporation, the Executive Board is empowered to vote on proper and immediate actions via written or electronic communication, including but not limited to email or conference call, provided each member of the board has been informed regarding the question not less than ten (10) days prior to the deadline specified. Failure to return votes by the specified deadline shall be considered an abstention by the member.

#### 5.4 Vacancies in Executive Board

In the event any elected office becomes vacant by death, disability, resignation or otherwise, the vacant office shall be filled as follows:

- 5.4.1 If the office vacated shall be the Presidency, the Vice President shall assume the title and duties of the office.
- 5.4.2 If the vacancy is for any other elected office of the SC JCI Senate, the President may appoint a successor to complete the unexpired tern with approval of two-thirds (2/3) of the Executive Board. Such vacancies shall be filled within thirty (30) days.

#### 5.5 Committees

The Executive Board, by resolution adopted by a majority of the entire Executive Board, may designate committees, consisting of two (2) or more members appointed by the President subject to the approval of the Executive Board, who may or may not be Directors, and may delegate to such committee or committees all such authority of the Executive Board that it deems desirable. Each committee shall report any action taken to the meeting of the Executive Board next following the taking of such action, unless the Executive Board otherwise requires. The President (subject to the approval of the Executive Board)

may designate one or more directors as alternate members of any such committee, who may replace any absent member or members at any meeting of the committee. Each such committee, and each member of each such committee, serves at the pleasure of the Executive Board. The designation of any such committee and the delegation thereto of authority does not relieve any director of any responsibility imposed by law. So far as applicable, the provisions of law relating to the conduct of meetings of the Executive Board govern meetings of any committees.

## 5.6 Finance Committee

A Finance Committee will be created to monitor the finances of the corporation. A past SC Senate Treasurer shall be the Committee Chairperson whenever possible.

## 5.7 Standing Committees

All standing committees shall be financially accountable to the corporation. The standing committees may be changed from time to time. Refer to Policy and Procedure Manual (Policy 2.1) for current standing committees.

## 5.8 <u>Compensation</u>

Directors as such shall not receive any compensation for their services as directors, but the Executive Board may authorize reimbursement of expenses incurred in the performance of their duties. Such authorization may prescribe the procedure for approval and payment of such expenses by designated officers of the corporation.

#### 5.8 Resignation of Directors

A director may resign at any time by delivering written notice to the Executive Board, the President, or to the corporation. A resignation is effective upon the date stated wherein or upon acceptance by the President.

## **ARTICLE 6: DUTIES OF THE OFFICERS**

#### 6.0 Titles of Officers

The corporation shall have a President, a Vice President, a Secretary, a Treasurer, and Immediate Past President (or Chairman of the Board). It is preferable no individual hold more than one office.

# 6.0.1 Reports

Each officer shall give an oral report to the membership and a written report to the Secretary at the annual meeting, identifying his official activities.

#### 6.1 President

The President shall be the Chief Executive Officer of the corporation. He shall preside at all meetings of the corporation and Executive Committee. He shall direct the affairs of the corporation with the advice and consent of the Executive Board. Subject to the approval of the Executive Board, he shall appoint the Chairman, Vice-Chairman and members of all committees. He shall serve as an ex-officer non-voting member of all committees; if in the event of a tie or discrepancy, the President then may cast a vote. He shall make an annual report to the membership prior to the election at the annual meeting.

#### 6.2 Vice President

Amended November 2024

The Vice President shall perform such duties as are delegated to him by the President; shall succeed to the office of President in the event of the President's incapacity or inability to serve; and shall work with the President on affairs such as membership, public relations, newsletters, and related programming. He shall preside at the meetings in the event of the temporary absence of the President. The Vice President shall succeed to the office of President the following year.

#### 6.3 Secretary

The Secretary shall present a written Secretary's report at each membership meeting, keep the minutes of all meetings of the corporation and of the Executive Board, handle the correspondence for the corporation, and be the official custodian of all the records of the corporation. He shall give notice of all meetings and state the purpose thereof.

#### 6.4 Treasurer

The Treasurer shall receive financial reports from all standing committees, shall give the Treasurer's report at each membership meeting, be the official custodian of the funds of the corporation, issue notices and collect all dues and moneys of the corporation, and direct the keeping of accurate books of account. He shall cause financial compilations to be made periodically as ordered by the Executive Board. He shall receive, disburse and invest the funds of the corporation in the manner directed by the Executive Board. He shall keep an accurate census of the membership.

# 6.5 Chaplain

The Chaplain appointee shall take all prayer requests at each meeting and at any time in which a member is in need. The appointee shall report any request at each meeting, send requests to the members via email and send correspondence to those in need on behalf of the SC JCI Senate.

## 6.6 S.O.A.R/Return the Favor Program Manager

The S.O.A.R/Return the Favor appointee shall communicate to all current SC Senators the due dates for submission of information based on the guidelines set forth by the US JCI Senate. The appointee shall prepare the report submission and submit the report submission to the SC JCI Senate quarterly newsletter and submit the report to the US JCI Senate based on the guidelines set forth by the US JCI Senate.

#### 6.7 First Timers Program Manager

The First Timers appointee shall organize with the SC Jaycees to welcome all new SC Jaycee first timers in attendance at each SC Jaycee convention, if applicable. The First Timers appointee shall organize the first timers program to include an informative section about each of the recognized honor groups in the state and how these honors are earned from their local chapter. The First Timers appointee will recognize the top first timer at each SC Jaycee convention, if applicable.

#### 6.8 US JCI Scholarship Program Manager

US JCI Scholarship appointee will communicate with the local chapters in South Carolina about the requirements for the opportunity for high school seniors to apply for the scholarship. The US JCI Scholarship appointee will work with local chapters to send application information out to each chapter and assist them when needed. The US JCI Scholarship appointee will be responsible for gathering applications and submitting completed, valid applications to the US JCI Senate set forth by the guidelines established by the US JCI Senate.

#### 6.9 Jaycee Liaison

The Liaison shall be the contact between the corporation and the South Carolina Jaycees for the purpose of coordinating and delivering to the South Carolina Jaycees assistance with their conference functions involving judging and any other function agreed between the organizations.

## 6.10 Wreaths Across America Program Manager

The program manager shall follow all guidelines as identified by the US JCI Senate National Program with the exception of being able to conduct fundraising to support the WAA program. All funds raised from fundraising shall be used to support the program. .

#### **ARTICLE 7: MISCELLANEOUS**

## 7.0 Contracts and Bank Accounts

The Executive Board may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation; and such authority may be general or confined to specific instances. All checks, drafts, or other orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the corporation shall be signed by the Treasurer and/or President or by such other officer or officers, agent or agents, of the corporation and in such manner as shall from time to time be determined by resolution of the Executive Board. All funds of the corporation not otherwise employed shall be deposited to the credit of the corporation in such banks or other depositories as the Executive Board may select, or as may be designated by any officer or officers or agent or agents of the corporation to whom such power may be delegated by the Executive Board.

#### 7.1 Expenditure of Funds

Expenditures may only be made by check, debit card, bank bill pay, Zelle, PayPal or Venmo. Commitments or expenditures of any funds of the corporation shall only be made by an officer and only with the prior approval of the Executive Board.

#### 7.2 Rules or Order

<u>Robert's Rules of Order, Newly Revised</u> shall govern the proceedings of the corporation, except as otherwise provided in the Charter, By-Laws, or the South Carolina Nonprofit Corporations Act.

#### 7.3 Delegations

Delegations consisting of not more than two officers or members in good standing, starting with the President and one (1) other in descending order, will represent the organization at the Regional and National level/conventions and, when possible, International conventions. Such delegates shall exercise only those powers vested in them by the Executive Board. Their registration fees shall be paid from the corporation's funds subject to the prior approval of the Executive Board. The expense of hotel reservations for the President, made in concurrence with Regional and National Meetings, shall be paid from the corporation's funds if adequate funds are available.

## 7.4 <u>Resolutions</u>

All resolutions shall be presented to the Executive Board prior to any meeting and may thereinafter be accepted by a simple majority of members present at the next meeting of the members.

#### 7.5 Statements of Policy

Authority is hereby granted to the Executive Board to establish a Policy Manual, which will provide a method whereby the historical policies, financial policies, administrative routines, pomp, ceremony,

protocol, and other semi-official activities may be recorded, unless restricted by the Constitution and By-Laws.

The Policy Manual shall be binding on the corporation from administration to administration in a continuing manner, so that the Executive Board shall be free of minor routine decision making, and to ensure the continuity of actions and methods shall be maintained and employed in the corporation's affairs.

Notice is required for the submission for action of proposed changes in the statement of policy no less than ten (10) days prior to being presented for an official vote on proposed changes.

#### 7.6 Sex and Gender

Any noun or pronoun having reference to sex or gender contained herein shall be determined and interpreted in a neutral gender and shall not be considered to necessarily mean the sex or gender stated or referenced.

#### **ARTICLE 8: AMENDMENT**

## 8.0 Amendments

These Bylaws may be amended by a two-thirds (2/3's) vote of the members present at any regular or special meeting provided that such amendment has been approved by the Executive Board and further provided that after such Executive Board approval written notice of the proposed action has been given to each member at his last known (electronic or print) address at least thirty (30) days prior to this meeting if in print or ten (10) days prior if electronically. Any amendment of the charter inconsistent with these by-laws shall operate to amend the bylaws pro tanto, and those by-laws or parts of by-laws which merely summarize or restate the provisions of the charter or the provisions of the South Carolina Nonprofit Corporation Act or other law applicable to the corporation shall be operative with respect to the corporation only so far as they are descriptive of existing law and of the charter as amended.

#### **ARTICLE 9: FISCAL MANAGEMENT**

## 9.0 FISCAL YEAR

The fiscal year of the corporation shall begin July 1 and end June 30th. All records should be transferred to the Treasurer no later than August 1st.

#### 9.1 DISBURSEMENTS

Authority: All disbursements shall be made by the Treasurer or President, by check debit card, bank bill pay, Venmo, Zelle or PayPal, only in accordance with the budget and these by-laws. A voucher system shall be set up by the Treasurer and all disbursements should be made only upon receipt of a signed voucher, authorized receipt or travel report by the person making or authorizing expenditures. No disbursements chargeable to a committee shall be made without such a voucher signed by the committee chairman.

## 9.2 SECRETARY & TREASURER

The President shall ensure the Secretary and the Treasurer keep the bookkeeping and financial requirements are presented in a regular report which shall be distributed to the Executive Board. A financial compilation of each administration's income, expenditures, balance sheet, and cash flow analysis

shall be presented to the Executive Board at the next regularly called meeting subsequent to the expiration of each administration. Adoption of the compilation presented is subject to approval by a majority vote by the Executive Board of the presiding administration.

# 9.3 TAX RETURNS

The Treasurer shall be responsible for filing all tax returns and payment of amounts payable to all taxing entities when due. A report confirming payment and/or filing thereof shall be made to the Executive Board at its next meeting following the expiration of the filing deadline.

## 9.4 SOLICITATIONS

All solicitations on behalf of this organization shall be subject to the approval of the Executive Board.

# **Policies & Procedures of South Carolina JCI Senate**

#### **Dues**

## Policy 1.1 <u>Dues</u>.

The annual dues for all members shall be thirty dollars (\$3.00) plus any fees assigned by the US JCI Senate.

## Policy 1.3 <u>Lost Senatorship</u>

Annually, a JCI Senatorship may be conferred upon an individual in the judgment of a committee composed of at least three (3) past Presidents (to include the current President, a past President from the low country region and one past President from the upstate/piedmont region) which are JCI Senators in good standing.

## Policy 1.4 Application for JCI Senatorship

It is preferable all applications be submitted through the Executive Board with presentation materials being sent directly to the current Senate President. The current Senate President in conjunction with the Treasurer will then add said new member to the dues billing as of the presentation date of the award. Individuals who do not pay the state fees upon application will not be considered members in good standing.

#### **Committees**

## Policy 2.1 Special Committees

Special committees may be appointed as necessary by the current Senate President.

#### **Advisory Members**

#### Policy 3.0 Advisory Members

There shall be two (2) Advisory Members for the SC JCI Senate appointed by the President. These individuals should be well-known and respected on the state, regional and national level. To ensure consistency throughout the US JCI Senate these positions should not revolve from year to year. The advisors will be reevaluated every year to ensure their commitment to the purpose stated within these bylaws and it is ultimately the current SC JCI Senate Executive Board's input to allow the advisors to remain in their position, with the SC JCI Senate President having the final decision. The advisors shall conduct SC JCI Senate business with integrity and establish working relationships on the state, regional and national levels of the organization. One shall be designated as primary and one as secondary. It is strongly recommended the primary advisor attend all SC JCI Senate meetings, one (1) US JCI Senate National Meeting, one (1) US JCI Senate Region IV Meeting and, if possible, an International Meeting annually. The secondary advisor shall focus on building the relationship between the SC Jaycee organization and the SC JCI Senate. It is strongly recommended the secondary advisor is required to attend (1) US JCI Senate Region IV Meeting (Calabash Bash) and all SC Jaycee and SC JCI Senate meetings. Should the primary advisor be unable to attend national meetings as required above, the secondary advisor should make every effort to attend in the absence of the primary advisor. The advisors are required to correspond with the current SC JCI Senate President on travel plans so that SC is represented at all US JCI Senate National, US JCI Senate Region IV, SC Jaycee and, if possible, International Meetings. In the event the primary or secondary advisor fails to meet the obligations stated or if the current SC JCI Senate President feels that the primary or secondary advisor is not in accordance with the purposes stated within these bylaws, then the SC JCI Senate President may choose, with approval of the current SC JCI Senate Executive Board, to remove the advisor(s) and appoint vacant advisor position(s) with the approval of the current SC JCI Senate Executive Board.

#### **Historical Memorabilia**

## Policy 4.0 Historical Memorabilia

The President may designate a Historian to maintain any Senate memorabilia available from past administrations. Such items may be maintained either physically or electronically to assist in preserving the history and traditions of the organization.

#### **Protocol**

## Policy 5.0 <u>Protocol</u>

Any invited National Guest will be provided a maximum of two (2) room nights and one (1) complimentary registration (budget permitting) when visiting the SC JCI Senate. If the SC JCI Senate is unable to provide these accommodations, the visiting dignitary should be notified in advance of their visit.

## Registration/Hospitality

## Policy 6.0 Hospitality Room Fees

The South Carolina JCI Senate will provide a hospitality room at each meeting (minimum of three (3) annually). The cost of hospitality is for members and their guests. The cost of hospitality shall be as follows:

Registrations which include alcoholic beverages: \$30.00

Registration which does not include alcoholic beverages: \$20.00

#### **Committee for Conflict Resolution**

#### Policy 7.0 Solutions Committee

Notification of alleged problem(s) should be provided to the South Carolina JCI Senate President both by e-mail and text messaging. Both forms of communication provide written documentation of the alleged problem. The Senate President will respond to the communication within 48 hours acknowledging the notification. Please note this response does not imply the problem has been addressed or resolved but simply that it has been received. The Senate President will launch an investigation through the Solutions Committee\* and provide a preliminary response in writing within 15 days based upon information gathered. At the conclusion of a 30-day investigation a written report should be distributed by the Solutions Committee to the South Carolina JCI (Jaycees). In the event the South Carolina JCI (Jaycees) do not agree with the ruling of the

Solutions Committee, a request may be made by Senator in good standing to add the business to the agenda of the Executive Committee of the South Carolina JCI Senate. All actions should be mutual and that the same rules should apply to the South Carolina JCI (Jaycees). The deadline indicated for response is simply a final deadline and does not imply that decisions could be made earlier on the problems as identified.

\*The Solutions Committee will be comprised of five (5) past state Senate presidents. The current Senate President will not be a voting member of the Solutions Committee.